

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the November 23, 2015 Potter County Commissioners' Court meeting.

The minutes from the November 23, 2015, Potter County Commissioners' Court meeting were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of November 18, 2015 through December 9, 2015. [Hood]

Judge Tanner referenced Vouchers checks Nos. 165844-166191 and wire #644-649 in the total amount of \$2,785,092.40.

MOTION was made by Commissioner Church: I move we pay the vouchers as presented.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The insurance fund report was so recognized.

See Documentation

4. **INVESTMENT POOL:** To consider and act upon the approval of Texas Class as an additional Investment Pool for Potter County funds and to approve an addendum to the 2015 Potter County Investment Policy List of Authorized Brokers. [Jennings]

Leann Jennings, Treasurer, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I move we consider approval of the Investment Pool for Potter County funds as stated in the agenda, including the broker's list.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

5. **2016 SFFMA:** To present and recognize the 2016 SFFMA state magazine with Paul Hamilton, President of the State Firemen's Association, and the Potter County Fire Engine. [Hamilton]

Paul Hamilton, President of the State Firemen's Association, spoke before Commissioners' Court.

This item was so recognized.

6. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

Mike Head, Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County Projects.

No action was taken on this item.

See Documentation

7. **SHERIFF ADMINISTRATION, ENFORCEMENT AND MAINTENANCE FACILITIES:**
To consider all matters incident and related to:

- A. Approving and authorizing publication of notice of intention to issue certificates of obligation, including the adoption of an order pertaining thereto, and
- B. declaring expectation to reimburse expenditures with proceeds of future debt, including the adoption of a resolution pertaining thereto. [Strategic Planning Committee, McLiney]

John Kiehl, PRPC, Potter County Advisory Committee, spoke before Commissioners' Court. Mark McLiney, Samco Capital Marketing Inc., gave a presentation to Commissioners' Court. Larry Irsek, Architexas, was in attendance to answer questions of Commissioners' Court.

MOTION was made by Commissioner Church: I move that we authorize publication of notice of intention to issue certificates of obligation, including the adoption of an order pertaining thereto, and to declare expectation to reimburse expenditures with proceeds of future debt, including the adoption of a resolution pertaining thereto.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 4-1 vote.

See Documentation

8. **ELECTIONS:** To discuss and set a date for a Public Hearing on Vote Centers in order for Potter County to complete the Countywide Polling Place Program and achieve “successful” status. [Huntley]

Melynn Huntley, Elections Administrator, gave an explanation to Commissioners’ Court.

MOTION was made by Commissioner Murguia: I make a motion that we set a Public Hearing on Vote Centers in order for Potter County to complete the Countywide Polling Place Program and achieve “successful” status, for Monday, December 21st at 6:00 p.m.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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9. **JUSTICE OF THE PEACE PRECINCT MAP – RECOGNITION OF CORRECTION:** To recognize the corrected map of Justice of the Peace Precincts. [Huntley, Kemp]

The corrected map was so recognized.

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10. **WIRELESS PROJECT:** To consider and act upon approving a proposal for the wireless connection between Fire Station #3 and the Santa Fe Building. The project will be awarded to CommTech in the amount of \$17,141.00. Funds are budgeted in the 2015/16 fiscal year. [Patrick, Purchasing]

Jason Patrick, Information Technology Director, gave an explanation to Commissioners’ Court.

MOTION was made by Commissioner Vaughn: I move to approve the proposal for the wireless connection between Fire Station #3 and the Santa Fe Building.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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11. **VETERAN’S HIGHWAY – TXDOT AGREEMENT:** To recognize the final agreement between the County and Texas Department of Transportation, and authorizing payment for fabrication and installation of the sign. [Kemp]

The Veteran’s Highway – TXDOT final agreement was so recognized.

See Documentation

- 12. COUNTY RIGHT OF WAY – PLACEMENT OF TRASH DUMPSTERS –
TRANSPORTATION CODE SECTION 251.008:** To consider and act upon complaints of
dumpsters being placed within the county right of way. [Church]

No action was taken on this item.

- 13. LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government
Corporation. [Murguia]

A Local Government Corporation update was given by Commissioner Murguia.

- 14. INMATE TELEPHONE SERVICE AGREEMENT RENEWAL:** To consider and act upon
renewing RFP#829-04 Inmate Non-Coin Phone System for an additional one year term from
1/16/16 through 1/15/17. Pricing is unchanged from the previous contract term. [Purchasing,
Sheriff]

Matt Crandall, Purchasing, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move to renew RFP#829-04 Inmate Non-Coin Phone
System for an additional one year term from 1/16/16 through 1/15/17.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 15. FORMAL BID RENEWAL:** To consider and act upon renewing Formal Bid #1098-14
Plumbing Services for an additional one year term from 2/1/16 – 1/31/17. There is an average
increase in labor, line washing, and vacuum truck prices of 2.6% as per the original bid. The
percentage markup of materials over cost is unchanged. [Purchasing]

Mike Head, Facilities Maintenance Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move to approve renewing Formal Bid #1098-14
Plumbing Services for an additional one year term from 2/1/16 – 1/31/17.

SECOND was made by Judge Tanner.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 16. FORMAL BID RENEWAL:** To consider and act upon renewing Formal Bid #1099-14 HVAC Services for an additional one year term from 2/1/16 – 1/31/17. There is an average increase in labor, prices of 2.6% as per the original bid. The percentage of markup of materials over cost is unchanged. [Purchasing]

Mike Head, Facilities Maintenance Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I so move for approval.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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- 17. SURPLUS PROPERTY DISPOSAL:** To consider and act upon disposing of the attached list of items that did not sell at auction. [Purchasing]

MOTION was made by Commissioner Church: I move that we approve the disposing of the attached list of items that did not sell at auction.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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- 18. EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. Road and Bridge Department:

- i. The termination of Amador Jaramillo as Crew Leader effective November 30, 2015. [Ysaguirre] See Documentation

MOTION was made by Commissioner Church: I move we approve the employment item as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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- 19. JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 570 (92Female; 5Childress) 81% felonies; 16.3 % misdemeanors was given by Judge Tanner.

20. COUNTY INSURANCE ITEMS: To consider and act upon any insurance claims, accidents, etc. against the county.

No insurance items were presented.

21. EXECUTIVE SESSION: To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

22. AGENDA ITEMS: To receive agenda items for the next Commissioners' Court.

Local Government Corporation update

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, December 28, 2015, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 14th day of December, 2015.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy